

HR Professional of the Year Award Nomination

Submission Instructions: SCSHRMnominations@gmail.com

- ❖ Once Nominator decides to submit, the Nominee should be involved in PART 2 - getting letters of recommendation and references and to review Professional Achievements and Leadership and Community Involvement.
- ❖ **Deadline August 15, 2026 –
Nominations will not be considered without letters of recommendation**

Eligibility Criteria:

The Nominee must have at least five years of professional experience in Human Resources and demonstrate significant contributions to the field.

Nominee Information:

Full Name: _____
Job Title: _____
Company/Organization: _____
Email Address: _____
Phone Number: _____
Mailing Address: _____
Professional Certifications: _____

Nominator Information (if applicable):

Full Name: _____
Job Title: _____
Company/Organization: _____
Email Address: _____
Phone Number: _____
In what capacity and how long have you known the Nominee?

Personal Statement:

Provide a brief statement (500 words max) explaining why the Nominee deserves this award. Include examples of how they have made an impact in their field.

Declaration: I hereby declare that the information provided in this nomination is true and accurate to the best of my knowledge. I understand that false statements may disqualify me from consideration for this award.

Nominator Signature: _____

Date: _____

Part 2

Supporting Documents:

Attach relevant supporting materials, such as a resume, testimonials, or articles/publications.

MUST include at least two (2) letters of recommendation.

Professional Achievements:

Provide a brief summary of the Nominee's professional accomplishments, contributions to the industry, and any relevant achievements. Attach additional pages if needed. **To be completed and/or reviewed by Nominee.**

Leadership and Community Involvement:

Describe any leadership roles, mentorship efforts, community engagement, or professional development initiatives the Nominee has been involved in. **To be completed and/or reviewed by Nominee.**

References: **To be completed and/or reviewed by Nominee and one may be the same as individuals providing letters of recommendation.**

Reference 1: Name, Title, Organization, Phone, and Email

Reference 2: Name, Title, Organization, Phone, and Email

Declaration: I hereby declare that the information provided in this nomination is true and accurate to the best of my knowledge. I understand that false statements may disqualify me from consideration for this award.

Nominee Signature: _____

Date: _____